

18 DEC 1981

MEMORANDUM FOR: Director of Logistics

THRU: Deputy Director of Logistics

FROM:
Chief, Plans and Programs Staff, OL

SUBJECT: Relationship of OL Objectives to the DDA
Advance Work Plan Objectives

REFERENCES: A. DDA Advance Work Plan
B. OL Five-Year Plan, dtd 8 December 1981
(OL 1 4567a)

1. As requested, we have reviewed the DDA's Advance Work Plan (AWP) objectives with the intent to cross-reference objectives of the Five-Year Plan at the DDA and Office of Logistics (OL) tracking level. Most of the DDA AWP objectives are general in nature. Consequently, many of the DDA and OL objectives from the Five-Year Plan do not directly cross-reference. However, we classified them in accordance with the objective most nearly supported. OL's overall objective, "to remain responsive to changing requirements by using effective managerial techniques to maintain a highly trained and motivated work force, equipped with the skills and tools necessary to fulfill mission requirements efficiently and effectively", encompasses all DDA AWP objectives.

2. The Five-Year Plan itself supports the DDA AWP objective No. 3. Attachment A contains the DDA and OL level tracking objectives extracted from the Five-Year Plan and cross-references the DDA AWP objective.

Atts

OL 1 5167

Distribution:

Orig. - Addressee
1 - OL Reader
1 - P&PS (Official)
1 - P&PS (Chrono)

OL/P&PS: (17 December 1981)

ATTACHMENT A

RELATIONSHIP TO THE OFFICE OF LOGISTICS' OBJECTIVES
TO DDA ADVANCE WORK PLAN (AWP) OBJECTIVES

<u>DDA Tracking Level Objectives</u>	<u>DDA AWP Reference</u>	
<u>RECD</u>		
- Complete modifications of Headquarters space for SAFE Program	9	
- Lease 100,000 feet of new office space	8	
- Construct 50,000 net square feet of additional space 	8	25X1
	7	25X1
<u>P&PD</u>		
- Implement Digital Prepress System	6	
<u>LSD</u>		
- Renovate space and relocate personnel and equipment in support of SAFE, Phase II	9	
<u>P&PS</u>		
- Develop and implement a Logistics Integrated Management System	6	
<u>BPS</u>		
- Consolidate Agency Metropolitan Washington Area activities in a building on the Headquarters complex	6	
- Develop and implement a Ten-Year Construction Plan for all Agency Facilities	5	

OL Tracking Level Objectives

DDA AWP Reference

RECD

- Enhance utilities reliability at Headquarters 8
- Lease and renovate 30,000 square feet of new Credit Union space 12
- Take over special use areas 8

P&PD

- Implement consolidated Agency-wide Copier Management Program 6
- Evaluate and make recommendations on support of the Agency Videodisc production requirements 12

PD

- Establish effective acquisition procedures 12
- Establish an Automated Management Information System 12
- Extend Automation within the Procurement process 12

P&PS

- Work with management to key support growth and to the growth in requirements 12

PMS

- Revise and improve the Contract Inspection Report 12

R&SB

- Establish an efficient system for correspondence and records handling 6

OL Tracking Level Objectives

DDA AWP Reference

R&SB (Con't)

- Install an automated documents control system

12

SAB

- Provide support to establish a facility for the uniform electrical transmission of documents (AIM electronic mail)

12

SD

- Identify a corps of logistics careerists and ordnance technicians to form the nucleus of a quick reaction support team

12

MEMORANDUM FOR: Deputy Director of Logistics

FROM: [REDACTED]

Chief, Plans and Programs Staff, OL

SUBJECT: Relationship of OL Objectives to the DDA
Advance Work Plan Objectives

REFERENCES: A. DDA Advance Work Plan

B. OL Five-Year Plan, dtd 8 December 1981
(OL 1 4567a)

1. In accordance with your verbal request, we have reviewed the DDA's Advance Work Plan (AWP) objectives with the intent to cross-reference objectives of the Five-Year Plan at the DDA and Office of Logistics (OL) tracking level. Most of the DDA AWP objectives are general in nature. Consequently, many of the DDA and OL level objectives from the Five-Year Plan do not directly cross-reference. However, OL's overall objective, "to remain responsive to changing requirements by using effective managerial techniques to maintain a highly trained and motivated work force, equipped with the skills and tools necessary to fulfill mission requirements efficiently and effectively", encompasses all DDA AWP objectives.

2. The Five-Year Plan itself supports the DDA AWP objective No. 3. Attachment A contains the DDA and OL level tracking objectives extracted from the Five-Year Plan and, where applicable, cross-references the DDA AWP objective.

Att

Distribution:

Orig. - DDL

1 - P&PS Official

1 - P&PS Chrono

OL:P&PS: [REDACTED] (11 December 1981)

OL 1 5167

ATTACHMENT A
RELATIONSHIP TO THE OFFICE OF LOGISTICS' OBJECTIVES
TO DDA ADVANCE WORK PLAN (AWP) OBJECTIVES

DDA Tracking Level Objectives

DDA AWP Reference

RECD

- | | |
|---|----|
| - Complete modifications of Headquarters space for SAFE Program | 9 |
| - Lease 100,000 feet of new office space | NA |
| - Construct 50,000 net square feet of additional space | NA |
| | 7 |

PQPD

- | | |
|-------------------------------------|---|
| - Implement Digital Prepress System | 6 |
|-------------------------------------|---|

LSD

- | | |
|--|---|
| - Renovate space and relocate personnel and equipment in support of SAFE, Phase II | 9 |
|--|---|

PQPS

- | | |
|--|---|
| - Develop and implement a Logistics Integrated Management System | 6 |
|--|---|

BPS

- | | |
|--|---|
| - Consolidate Agency Metropolitan Washington Area activities in a building on the Headquarters complex | 6 |
| - Develop and implement a Ten-Year Construction Plan for all Agency Facilities | 5 |

OL Tracking Level Objectives

DDA AWP Reference

RECD

- Enhance utilities reliability at Headquarters 6
- Lease and renovate 30,000 square feet of new Credit Union space NA
- Take over special use areas NA

P&PD

- Implement consolidated Agency-wide Copier Management Program 6
- Evaluate and make recommendations on support of the Agency Videodisc production requirements NA

PD

- Establish effective acquisition procedures NA
- Establish an Automated Management Information System NA
- Extend Automation within the Procurement process NA

P&PS

- Work with management to key growth and support to growth and requirements NA

PMS

- Revise and improve the Contract Inspection Report NA

R&SB

- Establish an efficient system for correspondence and records handling 6
- Install an automated documents control system NA

OL Tracking Level Objectives

DDA AWP Reference

SAB

- Provide support to establish a facility for the uniform electrical transmission of documents (AIM electronic mail)

NA

SD

- Identify a corps of logistics careerists and ordnance technicians to form the nucleus of a quick reaction support team

NA